

Equality and Safety Impact Assessment

The **public sector Equality Duty** (Section 149 of the Equality Act) requires public bodies to have due regard to the need to eliminate discrimination, advance equality of opportunity, and foster good relations between different people carrying out their activities.

The Equality Duty supports good decision making – it encourages public bodies to be more efficient and effective by understanding how different people will be affected by their activities, so that their policies and services are appropriate and accessible to all and meet different people’s needs. The Council’s Equality and Safety Impact Assessment (ESIA) includes an assessment of the community safety impact assessment to comply with section 17 of the Crime and Disorder Act and will enable the council to better understand the potential impact of the budget proposals and consider mitigating action.

Name or Brief Description of Proposal	E & T 24 - Efficiencies following relocation of Bereavement Services from Bugle Street to the Crematorium.
Brief Service Profile (including number of customers)	<p>Southampton City Council currently provides Bereavement Services from first floor premises of the Registration Office in Bugle Street situated in the city centre.</p> <p>Bereavement Services provide guidance with the administrative and legal procedures for arranging a cremation at Southampton Crematorium, arranging a burial in a Southampton cemetery, purchasing and transferring the right to a grave, cemetery and crematorium memorials and arranging funerals under the Public Health Act 1984.</p> <p>The service carries out approximately 2,400 cremations, 650 interments. 165 attended scattering of ashes and 35 PHA funerals each year.</p> <p>In addition to the telephone calls associated with the above there are around 1,500 calls relating to other aspects of service provision.</p> <p>Footfall into the office is not high with around 1,000 customers attending in person annually. In addition there are approximately 1,200 visits from Funeral Directors delivering statutory documentation each year.</p>
Summary of Impact and Issues	The proposal to relocate Bereavement Services from Bugle Street (City Centre) to the Crematorium (Bassett Green Road). This will mean the service is moved to an outlying area which may make it less easily accessible for

	some customers.
Potential Positive Impacts	Colocation of Bereavement Services at the crematorium will improve customer service and enable the team to be more efficient. Single point of contact for Funeral Directors.
Responsible Service Manager	Linda Francis
Date	5/11/15

Approved by Senior Manager	Mitch Sanders
Date	5/11/2015

Potential Impact

Impact Assessment	Details of Impact	Possible Solutions & Mitigating Actions
Age	No identified negative impacts.	N/A
Disability	Non City Centre location.	Ground floor more accessible office - no stairs to negotiate. Unilink buses run every 20 mins from West Park Road to Crematorium. Free onsite parking. Staff could arrange to meet at Bugle Street in exceptional circumstances.
Gender Reassignment	No identified negative impacts.	N/A
Marriage and Civil Partnership	No identified negative impacts.	N/A
Pregnancy and Maternity	No identified negative impacts.	N/A
Race	No identified negative impacts.	N/A
Religion or Belief	Muslim and Jewish Communities do not cremate and may not wish to enter building via chapel entrances.	Provide separate entrance to administration office.
Sex	No identified negative impacts.	N/A
Sexual	No identified negative impacts.	N/A

Orientation		
Community Safety	No identified negative impacts.	N/A
Poverty	Non City Centre location.	Unilink buses run every 20 mins from West Park Road to Crematorium. Free onsite parking. Staff could arrange to meet at Bugle Street in exceptional circumstances.
Other Significant Impacts	No identified negative impacts.	N/A